

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

\*\*\*

No. 32619 /F.,  
FIN-BUD1-BT-0005/2023

Date: 29.11.2023

**From**

**Vishal Kumar Dev, IAS,  
Principal Secretary to Government**

**To**

**All Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/  
Secretaries to Government.**

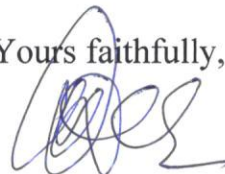
**Sub: Programme for Pre-budget scrutiny meeting under Administrative Expenditure for 2024-25.**

Sir/Madam,

I am directed to say that the circular for preparation of Revised Estimates for 2023-24 and Budget Estimates for 2024-25 has been issued in F.D Letter No. 31079/F., dated 10.11.2023. As indicated in the circular, information called for on various points had to reach in Finance Department latest by 15.12.2023. Basing on your information pre-budget scrutiny meeting will be taken up in Finance Department for finalization of Revised Estimates for 2023-24 and Budget Estimates for 2024-25 under Administrative Expenditure from 19<sup>th</sup> December, 2023 as per the programme enclosed.

I would, therefore, request you to depute FA/ AFA of your Department/ concerned Heads of Departments/ Controlling Officers and other Officers connected with Budget work to attend the meeting as per the programme for finalisation of the Administrative Expenditure pertaining to your Department.

Yours faithfully,



**Principal Secretary to Government**

Memo No. 32620 /F.,

Dated 29.11.2023

Copy along with copy of the programme forwarded to F.As/ A.F.As of all Departments for information and necessary action.

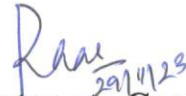
  
29/11/23

Joint Secretary to Government

Memo No. 32621 /F.,

Dated 29.11.2023

Copy along with copy of the programme forwarded to all Officers/ all Budget & Expenditure Branches of Finance Department for information and necessary action.

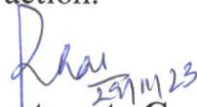
  
29/11/23

Joint Secretary to Government

Memo No. 32622 /F.,

Dated 29.11.2023

Copy along with copy of the programme forwarded to Planning & Convergence Departments for information and necessary action.


  
29/11/23

Joint Secretary to Government

Memo No. 32623 /F.,

Dated 29.11.2023

Copy along with copy of the programme forwarded to the Portal-in-Charge, FID with request to upload the programme in the website of Finance Department at [www.odisha.gov.in/finance](http://www.odisha.gov.in/finance).

  
29/11/23

Joint Secretary to Government

Memo No. 32624 /F.,

Dated 29.11.2023

Copy along with copy of the programme forwarded Sr. P.S. to Principal Secretary, Finance Department for information.

  
29/11/23

Joint Secretary to Government

Memo No. 32625 /F.,

Date 29.11.2023

Copy along with copy of the programme forwarded to O & M branch for information. They are requested to keep the Conference Hall ready on the meeting days.

  
29/11/23

Joint Secretary to Government

**PROGRAMME FOR PRE-BUDGET SCRUTINY MEETING UNDER ADMINISTRATIVE EXPENDITURE FOR 2024-25**

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
1.	Excise	19.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Debipriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Sri Nirakar Das, Under Secretary.
2.	Energy	19.12.2023 11.00 A.M	Conference Hall of Finance Department	Sri S.P. Rath, Director, Budget, Sri Nihar Ranjan Panda, Joint Secretary, Sri Narottama Das, Under Secretary
3.	Forest, Environment & Climate Change	19.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri Satyabrata Rout, Spl. Secretary, Sri Jatindra Kumar Samal, Joint Secretary, Sri Satyananda Sarangi, Under Secretary.
4.	Parliamentary Affairs	19.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
5.	Water Resources	20.12.2023 11.00 A.M	Conference Hall of Finance Department.	Sri S.P. Rath, Director, Budget, Sri Nihar Ranjan Panda, Joint Secretary, Sri Narottama Das, Under Secretary.
6.	H & F.W.	20.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri S.C. Tripathy, Spl. Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Debashish Sahoo, Deputy Secretary, Smt. Manasee Mohanty, Under Secretary.
7	ST & SC Development, Minorities & Backward Classes Welfare	20.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri Chittaranjan Hota, Addl. Secretary, Smt Namita Mishra, Deputy Secretary.
8.	Steel & Mines	20.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Smita Rout, Addl. Secretary, Sri Saumyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Under Secretary.
9.	Agriculture and Farmers Empowerment	21.12.2023 11.00 A.M	Conference Hall of Finance Department.	Sri Satyabrata Rout, Spl. Secretary, Sri Jatindra Kumar Samal, Joint Secretary, Sri Satyananda Sarangi, Under Secretary.
10.	Panchayati Raj & Drinking Water	21.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri Chittaranjan Hota, Addl. Secretary, Smt Namita Mishra, Deputy Secretary.
11.	Labour & E.S.I	21.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri Chittaranjan Hota, Addl. Secretary, Smt Namita Mishra, Deputy Secretary.

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
12.	Disaster Management.	21.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Debipriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Sri Nirakar Das, Under Secretary.
13	Planning & Convergence	22.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
14.	Higher Education	22.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri S.K. Sahoo, Addl. Secretary, Sri Asit Kumar Mohanty, Joint Secretary, Sri K. Raghaba Rao, Under Secretary.
15.	Industries	22.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Smita Rout, Addl. Secretary, Sri Saunmyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Under Secretary.
16.	Co-Operation	22.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri Satyabrata Rout, Spl.. Secretary, Sri Jatindra Kumar Samal, Joint Secretary, Sri Satyananda Sarangi, Under Secretary.
17.	I & P.R.	26.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
18.	Transport	26.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
19.	Science & Technology	26.12.2023 03.00 P.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri S.K. Sahoo, Addl. Secretary, Sri Asit Kumar Mohanty, Joint Secretary, Sri K. Raghaba Rao, Under Secretary.
20.	School & Mass Education	26.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
21.	Electronics & I.T.	27.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
22.	Sports & Y.S.	27.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
23.	Skill Development & Technical Education	27.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Smita Rout, Addl. Secretary, Sri Saumyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Under Secretary.
24.	Rural Development	27.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri H.K. Jena, Addl. Secretary, Sri Naba Kumar Dash, Under Secretary.
25.	Fisheries & ARD	28.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Satyabrata Rout, Spl. Secretary, Sri Jaindra Kumar Samal, Joint Secretary, Sri Satyananda Sarangi, Under Secretary.
26	O.L.A.	28.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
27.	M.S & M.E	28.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Smt Smita Rout, Addl. Secretary, Sri Saumyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Under Secretary.
28.	SS & EPPD	28.12.2023 03.00 P.M	Conference Hall of Finance Department.	Sri S.C. Tripathy, Spl. Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Debashish Sahoo, Deputy Secretary, Smt. Manasee Mohanty, Under Secretary.
29.	Handloom, Textiles & Handicrafts	29.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Smt Smita Rout, Addl. Secretary, Sri Saumyajit Rout, Joint Secretary, Sri Pradipta Kumar Biswal, Under Secretary.
30.	Public Enterprise	29.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
31.	Home	29.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri Debipriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Sri Nirakar Das, Under Secretary.
32.	Tourism	29.12.2023 03.00 P.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
33.	H & U.D.	30.12.2023 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri H.K. Jena, Addl. Secretary, Sri Naba Kumar Dash, Under Secretary.

Sl. No.	Name of the Department	Date & Time for discussion	Venue	Name of the Officer of F.D. who will Participate in the Meeting.
1	2	3	4	5
34.	FS & CW	30.12.2023 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
35.	Women and Child Development	30.12.2023 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri S.C. Tripathy, Spl. Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Debashish Sahoo, Deputy Secretary, Smt. Manasee Mohanty, Under Secretary.
36.	G.A. & P.G.	30.12.2023 03.00 P.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
37.	Law	02.01.2024 11.00 A.M	Conference Hall of Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
38.	Revenue	02.01.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Sri Debipriya Biswal, Addl. Secretary, Sri M.K. Mohanty, Joint Secretary, Sri Nirakar Das, Under Secretary.
39.	Works	02.01.2024 03.00 P.M	Conference Hall of Annex Building, Finance Department.	Sri P.K. Rout, OSD-cum-Addl. Secretary, Sri H.K. Jena, Addl. Secretary, Sri Naba Kumar Dash, Under Secretary.
40.	Finance	02.01.2024 03.00 P.M	Office Chamber of Sri S.P. Rath, Director, Budget.	Sri S.P. Rath, Director, Budget, Sri Nihar Ranjan Panda, Joint Secretary, Sri Nrusingha Charan Prusty, Under Secretary.
41.	Odia Language, Literature and Culture	03.01.2024 11.00 A.M	Conference Hall of Annex Building, Finance Department.	Smt. Yamini Sarangi, Dir.-cum-Addl. Secretary, Sri Tarakanta Bhakta, Deputy Secretary, Sri Sudam Behera, Under Secretary.
42.	Commerce	03.01.2024 11.00 A.M	Conference Hall of Finance Department.	Smt Ellora Mohanty, Addl. Secretary, Sri Prasant Kumar Mishra, Joint Secretary, Sri Manmath Kumar Nayak, Under Secretary.
43	Mission Shakti	03.01.2024 03.00 P.M	Conference Hall of Finance Department.	Sri S.C. Tripathy, Spl. Secretary, Sri Krushna Chandra Satapathy, Addl. Secretary, Sri Debashish Sahoo, Deputy Secretary, Smt. Manasee Mohanty, Under Secretary.

\*\*\*