



GOVERNMENT OF ODISHA  
ODIA LANGUAGE, LITERATURE & CULTURE DEPARTMENT

No. 12967 /OLLCD, Date- 19.10.2023  
(CG-3/2023)

From

Sri Dilip Routrai, IAS,  
Director, Odia Language, Literature & Culture.

To

The Director,  
I & P. R. Department,  
Odisha, Bhubaneswar.

Sub.: Publication of Advertisement for sanction of financial assistance to the Cultural Organizations for the year 2023-24.

Sir,

In inviting a reference to the subject cited above, I am to enclose herewith the text of the advertisement for sanction of financial assistance to the Cultural Organizations for the year, 2023-24 is to be published on or before 20.10.2023 in three Odia leading dailies as per the prescribed approved rate of I & P. R. Department, Govt. of Odisha, Bhubaneswar.

You are therefore requested to kindly release the advertisement and send the bill in triplicates for pass and payment.

Yours faithfully,

Director,

Odia Language, Literature & Culture

Memo No.- 12968 /OLLCD, Date-

19.10.2023

Copy forwarded to the Private Secretary to Additional Chief Secretary to Govt., Odia Language, Literature & Culture Department, Odisha, Bhubaneswar for kind information of Additional Chief Secretary.

Deputy Director, Culture

Memo No.- 12769 /OLLCD, Date-

19.10.2023

Copy forwarded to PMU Cell, Sanskruti Bhawan, Bhubaneswar to upload the matters in the website of Odia Language, Literature & Culture Department, ([www.orissaculture.gov.in](http://www.orissaculture.gov.in)) for information of general public.

Deputy Director, Culture

ଓଡ଼ିଶା ସରକାର

ଓଡ଼ିଆ ଭାଷା, ସାହିତ୍ୟ ଓ ସଂସ୍କୃତି ବିଭାଗ, ଭୁବନେଶ୍ୱର

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ସାଂସ୍କୃତିକ ଅନୁଷ୍ଠାନ ମାନଙ୍କୁ ଆର୍ଥିକ ଅନୁଦାନ ନିମନ୍ତେ ଦରଖାସ୍ତ

ଛତ୍ର ନୃତ୍ୟ, ନୃତ୍ୟ ଓ ସଂଗୀତ ବିଦ୍ୟାଳୟ, ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମ, ରଙ୍ଗମଞ୍ଚ ଓ ନାଟକର ଉନ୍ନତି ନିମନ୍ତେ ଅନୁଦାନ ପାଇବା ପାଇଁ ପୂର୍ବ ବର୍ଷ ମାନଙ୍କ ଭଳି ଚଳିତ ଆର୍ଥିକ ବର୍ଷ ୨୦୨୩-୨୪ ରେ ଆଗ୍ରହୀ ସାଂସ୍କୃତିକ ଅନୁଷ୍ଠାନ ମାନଙ୍କଠାରୁ ଦରଖାସ୍ତ ଆହ୍ୱାନ କରାଯାଉଅଛି । ଏଥି ନିମନ୍ତେ ଦରଖାସ୍ତ କରୁଥିବା ଅନୁଷ୍ଠାନ ଗୁଡ଼ିକ ୧୮୬୦ ମସିହାର ସୋସାଇଟି ରେଜିଷ୍ଟ୍ରେସନ ନିୟମ ଅନୁଯାୟୀ ଅନ୍ତତଃ ତିନିବର୍ଷ ପୂର୍ବରୁ ପଞ୍ଜିକୃତ ହୋଇଥିବା ଆବଶ୍ୟକ । ଯେଉଁ ବିଭାଗରେ ଆର୍ଥିକ ସହାୟତା ଚାହୁଁଛନ୍ତି, ସେହି ବିଭାଗରେ ଅନୁଷ୍ଠାନ ଅନ୍ତତଃ ତିନିବର୍ଷ କାର୍ଯ୍ୟକରୁଥିବା କାର୍ଯ୍ୟ ବିବରଣୀ ଦେବେ । ଏହି କାର୍ଯ୍ୟ କରିବା ନିମନ୍ତେ ସଂପୃକ୍ତ ଅନୁଷ୍ଠାନର ସମ୍ବିଧାନରେ ନିର୍ଦ୍ଦିଷ୍ଟ ଭାବେ ଉଲ୍ଲେଖ ଥିବା ଆବଶ୍ୟକ । ଯେଉଁ କାର୍ଯ୍ୟ ପାଇଁ ଅନୁଦାନ ମଗାଯିବ ଫର୍ମ ଉପରେ ବଡ଼ ଅକ୍ଷରରେ ତା'ର ନାମ ଲେଖାଯିବା ଆବଶ୍ୟକ ଯେପରିକି- “ସାଂସ୍କୃତିକ ଅନୁଷ୍ଠାନ ମାନଙ୍କୁ ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମ ପାଇଁ ଆର୍ଥିକ ସାହାଯ୍ୟ ନିମନ୍ତେ ଦରଖାସ୍ତ” । ଦରଖାସ୍ତ ଗୁଡ଼ିକ ସଂପୃକ୍ତ ବିବରଣୀ ସହ ନିମ୍ନ ଠିକଣାରେ ତା ୨୦-୧୧-୨୦୨୩ ରିଖ ସୁଦ୍ଧା ପହଞ୍ଚିବା ଆବଶ୍ୟକ । ବିଭାଗୀୟ ନିଷ୍ପତ୍ତି ଅନୁଯାୟୀ ଅନୁଦାନ ପାଇବା ପାଇଁ ଲଢ଼ୁକ ରେଜେଷ୍ଟ୍ରାରୁ ସାଂସ୍କୃତିକ ଅନୁଷ୍ଠାନମାନେ ଆବେଦନପତ୍ର ସହିତ ଟ.୧୦/- କାର ଅଣନ୍ୟାୟିକ କାଗଜରେ ରୁଚ୍ଛିନାମା (Agreement in Non-Judicial Stamp Paper worth Rs.10/- only), ସାଧା କାଗଜରେ ଅଙ୍ଗୀକାରପତ୍ର (Undertaking in Plain Paper), ନିର୍ଦ୍ଦିଷ୍ଟ ଫର୍ମରେ ପୂର୍ବବର୍ଷ ଅନୁଦାନର ବିନିଯୋଗ ପ୍ରମାଣପତ୍ର (Utilization Certificate) ଦୁଇ କିତା, ଅନୁଷ୍ଠାନର ବ୍ୟାଙ୍କ ଖାତା ନଂ., IFS Code ଓ ବ୍ୟାଙ୍କର ନାମ, ବ୍ୟାଙ୍କ ଜମାଖାତାର ପ୍ରଥମ ପୃଷ୍ଠାର ନକଲ ସହିତ ସମ୍ପୂର୍ଣ୍ଣ ବିବରଣୀ ପ୍ରଦାନ କରିବା ଜରୁରୀ ଅଟେ । ପୂର୍ବ ବର୍ଷରେ ଅନୁଷ୍ଠାନ ତରଫରୁ ଏହି ବିଭାଗ ଅନୁଦାନ ଅର୍ଥରେ ଆୟୋଜନ କରାଯାଇଥିବା ବିଭିନ୍ନ ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମରେ ବିଭାଗର ଲୋଗୋ ଥାଇ ଫଟୋ ସହିତ ବ୍ୟାନରର ନକଲ ପ୍ରଦାନ କରିବା ମଧ୍ୟ ଜରୁରୀ ଅଟେ । ପୁନଶ୍ଚ, ଏହି ବିଭାଗ ଅନୁଦାନରେ ଆୟୋଜିତ କାର୍ଯ୍ୟକ୍ରମର ଶୀର୍ଷିତ୍ୱା ଖର୍ଚ୍ଚ ବିବରଣୀ ମଧ୍ୟ ଦାଖଲ କରିବେ । ଅସମ୍ପୂର୍ଣ୍ଣ ଫର୍ମ କିମ୍ବା ମଗାଯାଇଥିବା ଉପରୋକ୍ତ ତଥ୍ୟମାନଙ୍କ ନ ଦେଇଥିଲେ ଆବେଦନ ବିରତ କୁ ନିଆଯିବ ନାହିଁ ।

ରାଜ୍ୟ ସରକାରଙ୍କ ପ୍ରଣୀତ ଆଇନ୍ (Grant-in-Aid Rules-1973) (Amendment in 1986) ଅନୁଯାୟୀ ଅନୁଦାନ ପରିମାଣ, ମଞ୍ଜୁରୀ ଦେବା ନ ଦେବା, ଦରଖାସ୍ତ ଖାରଜ କରିବା ଆଦିର ନିଷ୍ପତ୍ତି ଭାବରେ ସରକାରଙ୍କ କର୍ତ୍ତୃତ୍ୱାଧୀନ ଅଟେ । ଏ ସମ୍ପର୍କରେ କୌଣସି କୋର୍ଟ କଚେରୀର ଆଗ୍ରହ ନିଆଯାଇ ପାରିବ ନାହିଁ । ଅଧିକ ସୂଚନା ପାଇଁ ତଥା ଆବଶ୍ୟକୀୟ ଦସ୍ତାବିଜର ନକଲ ପାଇବା ପାଇଁ ଓଡ଼ିଆ ଭାଷା, ସାହିତ୍ୟ ଓ ସଂସ୍କୃତି ବିଭାଗର ୱେବସାଇଟ୍ "[www.odishaculture.gov.in](http://www.odishaculture.gov.in)" କୁ ବ୍ୟବହାର କରିପାରିବେ ।

ବିକ୍ରମ ପ୍ରାଣବତ୍ସାର୍ଥ  
ନିର୍ଦ୍ଦେଶକ, PR/PO/AM

ଓଡ଼ିଆ ଭାଷା ସାହିତ୍ୟ ଓ ସଂସ୍କୃତି ବିଭାଗ,  
ସଂସ୍କୃତି ଭବନ, ରାଜ୍ୟ ସଂଗ୍ରହାଳୟ ପରିସର,  
ଭୁବନେଶ୍ୱର-୭୫୧୦୧୪ ।



ସାଂସ୍କୃତିକ ଅନୁଷ୍ଠାନ ମାନଙ୍କୁ ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମ, ଛତ୍ର ନୃତ୍ୟ, ନୃତ୍ୟ ଓ ସଂଗୀତ ବିଦ୍ୟାଳୟ, ରଙ୍ଗମଞ୍ଚ ଓ ନାଟକର ଉନ୍ନତି ପାଇଁ ଆର୍ଥିକ ସାହାଯ୍ୟ ନିମନ୍ତେ ଦରଖାସ୍ତ ଫର୍ମ ।

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୧. (କ) ଅନୁଷ୍ଠାନର ନାମ, ସମ୍ପୂର୍ଣ୍ଣ ଠିକଣା ଓ ଯୋଗାଯୋଗ ଫୋନ୍ ନମ୍ବର :
- (ଖ) ଅନୁଷ୍ଠାନର ବ୍ୟାଙ୍କ ବିବରଣୀ (ବ୍ରାଞ୍ଚ ନାମ, ଖାତା ନମ୍ବର ଓ IFS Code)
- (ଗ) ଅନୁଷ୍ଠାନର ଦୈନିକ କାର୍ଯ୍ୟନିର୍ଦ୍ଦେଶ :
୨. କେଉଁ ବର୍ଷ ପ୍ରତିଷ୍ଠିତ ହୋଇଛି :
୩. ଅନୁଷ୍ଠାନର ରେଜେଷ୍ଟ୍ରିଭୁକ୍ତ ହୋଇଥିଲେ ସେହି ଦଲିଲର ସହିତ ମୋହର ନକଲ ସାମିଲ କରିବାକୁ ହେବ । ଏଥି ସହିତ ସଭ୍ୟମାନଙ୍କର ତାଲିକା ଦିଆଯିବା ଆବଶ୍ୟକ :
୪. ଗତ ତିନି ବର୍ଷ ମଧ୍ୟରେ ମିଳିଥିବା ସାହାଯ୍ୟର ବିବରଣୀ (ରାଜ୍ୟ ସରକାର ଓ କେନ୍ଦ୍ର ସରକାରଙ୍କ ବିଭିନ୍ନ ବିଭାଗରୁ) :
୫. ପୂର୍ବ ବର୍ଷ ମାନଙ୍କରେ ମିଳିଥିବା ଆର୍ଥିକ ସାହାଯ୍ୟର ହିସାବ ସମାକ୍ଷା (ଅଡିଟ୍ ହୋଇଛି କି ନାହିଁ) :
୬. ବର୍ତ୍ତମାନ ଯେଉଁ କାର୍ଯ୍ୟପାଇଁ ଆର୍ଥିକ ସାହାଯ୍ୟ ମଗାଯାଉଛି, ତାହାର ବିବରଣୀ :
୭. ଉକ୍ତ କାର୍ଯ୍ୟପାଇଁ ଦରକାର ହେଉଥିବା ମୋଟ ଖର୍ଚ୍ଚର ଅଟଙ୍କା :
୮. ଅନୁଷ୍ଠାନର ଥିବା ସ୍ଥାବର ଅସ୍ଥାବର ସମ୍ପତ୍ତିର ତାଲିକା ଓ ତାହାର ତତ୍ସାଧାରଣକାରୀଙ୍କ ଠିକଣା ଦେବା ଆବଶ୍ୟକ :
୯. ମୋଟ ଅଟଙ୍କା ଖର୍ଚ୍ଚର ସରକାରଙ୍କ ଠାରୁ ରାହୁଥିବା ସାହାଯ୍ୟର ପରିମାଣ ଓ ସଂଘ ପାଣ୍ଠି ବିନିଯୋଗ କରିବା ଅର୍ଥର ପରିମାଣ :
୧୦. ମୋଟ ଖର୍ଚ୍ଚର ଶତକଡ଼ା ୫୦ ଭାଗ ସଂଘ ପାଣ୍ଠିରୁ ମିଳିପାରିବ କି ନାହିଁ, ଯଦି ନୁହେଁ ତେବେ କାହିଁକି ? :
୧୧. ଚଳିତ ବର୍ଷର ଆର୍ଥିକ ସାହାଯ୍ୟ ପାଇଁ ଅନ୍ୟ କୌଣସି ବିଭାଗକୁ ଆବେଦନ କରିଥିଲେ ବା ସାହାଯ୍ୟ ପ୍ରାପ୍ତ ହୋଇଥିଲେ ତାହାର ବିବରଣୀ :
୧୨. ଦରଖାସ୍ତ ସହିତ ସାମିଲ କରିବା ଦଲିଲର ବିବରଣୀ :
  - (କ) ଗତ ତିନି ବର୍ଷର ଆୟବ୍ୟୟ ହିସାବ ।
  - (ଖ) ବର୍ତ୍ତମାନ ସୁଦ୍ଧା ହସ୍ତଗତ ହୋଇଥିବା ଯାଞ୍ଚ ହିସାବର ଅବିକଳ ନକଲ ।
  - (ଗ) ଗତ ବର୍ଷରେ ସଂଘ ତରଫରୁ ଅନୁଷ୍ଠିତ ହୋଇଥିବା କେବଳ ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମର ବିବରଣୀ ।
  - (ଘ) ଅନୁସୂଚିତ ସମ୍ବିଧାନର ଏକକିତା ନକଲ ।
  - (ଙ) ଅନୁଷ୍ଠାନର ଗତ ସାଧାରଣ ସଭାରେ ଗୃହୀତ ହୋଇଥିବା ବ୍ୟବସ୍ଥାର ବିବରଣୀ ।
  - (ଚ) ଚଳିତ ବର୍ଷ ପାଇଁ ପ୍ରସ୍ତୁତ ହୋଇଥିବା ଆୟ ବ୍ୟୟ ଅଟଙ୍କା ନକଲ ।
  - (ଛ) ଅନୁଷ୍ଠାନର ଯେଉଁ କର୍ମକର୍ତ୍ତାଙ୍କ ସପକ୍ଷରେ ଆର୍ଥିକ ସାହାଯ୍ୟ ମଞ୍ଜୁର କରାଯିବ ତାଙ୍କ ସାକ୍ଷରର ସହିତ ମୋହର ନକଲ ।
  - (ଜ) ସୂଚନା ଅଧିକାର ଆଇନ୍, ୨୦୦୫ ଅନୁଯାୟୀ ସଫୁଲ୍ଲ ସମ୍ପାଦନ ସୂଚନା ଅଧିକାରୀ, ସହସୂଚନା ଅଧିକାରୀ ଏବଂ ଅଧିକ୍ ଅଧିକାରୀଙ୍କ ନାମ ତାଲିକା ପ୍ରଦାନ ।
  - (ଝ) ଛତ୍ରନୃତ୍ୟ ଏବଂ ନୃତ୍ୟ ସଂଗୀତ ବିଦ୍ୟାଳୟ ଅନୁଷ୍ଠାନ ପାଇଁ ଆବେଦନ କରୁଥିବା ଅନୁଷ୍ଠାନ ମାନେ ନୃତ୍ୟଗୁରୁଙ୍କ ନାମ ଓ ଠିକଣା, ବୟସ, ମାସିକ ପାରିଶ୍ରମିକ ଇତ୍ୟାଦିର ବିବରଣୀ ।
  - (ଞ) ନୃତ୍ୟ ସଂଗୀତ, ଛତ୍ରନୃତ୍ୟର କେଉଁ କେଉଁ ବିଭାଗରେ ଶିକ୍ଷା ଦିଆଯାଉଛି, ଛାତ୍ର ଛାତ୍ରୀଙ୍କ ସଂଖ୍ୟା ଏବଂ ଗୁରୁଙ୍କର ନାମ, ଠିକଣା । ପୂର୍ବ ବର୍ଷରେ ଉତ୍ତୀର୍ଣ୍ଣ ହୋଇଥିବା ଛାତ୍ର ଛାତ୍ରୀଙ୍କ ବିବରଣୀ, ସହବନ୍ଧନ ହୋଇଥିବା ସମ୍ପାଦକ ଠିକଣା ।

ଏଠାରେ ଉଲ୍ଲେଖ କରାଯାଇପାରେ ଯେ, ଅନୁଷ୍ଠାନମାନେ ଯେଉଁ କାର୍ଯ୍ୟକ୍ରମ ପାଇଁ ଆବେଦନ କରୁଛନ୍ତି ସେ ବିଷୟରେ ଦରଖାସ୍ତ ଉପରେ ନିର୍ଦ୍ଦିଷ୍ଟଭାବେ ଲେଖିବା ଆବଶ୍ୟକ । ଯଥା: - ସାଂସ୍କୃତିକ କାର୍ଯ୍ୟକ୍ରମ ପାଇଁ ଆର୍ଥିକ ସାହାଯ୍ୟ, ଛତ୍ରନୃତ୍ୟର ଉନ୍ନତି ନିମନ୍ତେ, ନୃତ୍ୟ ସଙ୍ଗୀତ ବିଦ୍ୟାଳୟର ଉନ୍ନତି ନିମନ୍ତେ, ରଙ୍ଗମଞ୍ଚ ଓ ନାଟକର ଉନ୍ନତି ନିମନ୍ତେ ।

ଦରଖାସ୍ତକାରୀଙ୍କ ସ୍ୱାକ୍ଷର

**AGREEMENT FORM (Rule 15 & 22)**

An agreement made on the . . . . day of . . . . between the Governor of Odisha (here-in-after called the Governor) of the one part and the . . . . . Culture Society, a Society registered under the Societies Registration Act, 1860 (here-in-after called the Society) represented by the Secretary, . . . . . s/o . . . . . , Village- . . . . . , Post.- . . . . , Dist.- . . . . aged . . . . . years of the other part.

Whereas the Society has made an application to the Govt. of Odisha (here-in-after called the State Govt.) for a grant of Rs. . . . . (Rupees . . . . .) only for the purpose of . . . . .

And whereas the State Government after considering the application granted Rs. . . . . (Rupees . . . . .) only for the purpose of . . . . .

NOW IT IS AGREED AS FOLLOWS: -

- (i) The amount of the grant sanctioned aforesaid shall be specifically utilized for the above purpose fully on or before . . . . . and certificate of utilization shall be submitted to the Director, Odia Language, Literature & Culture along with accounts duly certified either by the Departmental auditor or by Chartered Accountant within three months thereafter.
- (ii) The Cultural Institution aforesaid shall send intimation to the Director, Odia Language, Literature & Culture, Odisha about the date of encashment of the bill of grant-in-aid together with Treasury/Sub-Treasury Voucher number and date immediately after encashment of the bill.
- (iii) The Cultural Institution aforesaid shall refund the amount of grant-in-aid in full or the unspent balance thereof in accordance with the directions of the Director, Odia Language, Literature & Culture after expiry of the date specified in Clauses (i) above.
- (iv) The grant sanctioned aforesaid shall be utilized for the purpose for which it is sanctioned and no diversion shall be made by the cultural institution aforesaid without prior approval of Government.
- (v) The Cultural Institution aforesaid shall render all facilities for causing audit of its accounts by the Director, Odia Language, Literature & Culture for the purpose for ensuring that the grant has been utilized properly for the purpose for which it is sanctioned.
- (vi) The assets created wholly or substantially out of the grant aforesaid by the grantee institution shall not be disposed of or encumbered or utilized for the purpose other than that for which the grant is sanctioned without prior consent of Government.
- (vii) The Register and documents connected with receipt, expenditure and utilization of the grant sanctioned aforesaid shall be opened to inspection of the Director, Odia Language, Literature & Culture or other Officer authorized by him.
- (viii) The Cultural Institution aforesaid shall ensure that the building equipment/furniture acquired with the grant sanctioned aforesaid is/are kept in good repair.
- (ix) The Cultural Institution aforesaid shall maintain complete accounts in respect of the grant sanctioned and matching contributions attached to it and also a register showing the permanent and Semi-permanent assets acquired wholly or substantially out of the said grant.

2. In case the amount due for refund under Clause (iii) above is not refunded within the period stipulated therein. It shall be recoverable as a public demand Recovery Act, 1962 (Odisha Act-I of 1963).

In Witness whereof the parties hereto have executed that against on the dates specified under their respective signatures.

IN THE PRESENCE OF WITNESSES:

WITH FULL ADDRESS WITH DATE: -

Signature of . . . . . acting in the premises  
For and on behalf of Governor of Odisha

1.

Signature of the Secretary & Principal  
Executive of . . . . . (Seal)

2.



(UNDERTAKING)  
FORM NO.II  
(Rule 15 & 22)

I ....., s/o ..... having been elected by the General Council/Governing Body of ..... (herein after called the Cultural Institution) as the Secretary and Principal Executive of the aforesaid Cultural Institution under its constitution to execute financial transactions and contracts on behalf of the said cultural institution hereby accept on behalf of the said cultural institution the grant-in-aid of Rs. .... (Rupees ..... ) only sanctioned by Government of Odisha in Odia Language, Literature & Culture Department Letter No. ...., dt.- ..... for the purpose of ..... on the conditions laid down in the said letter and under the conditions stipulated in the grant-in-aid (Cultural Institution) Rules 1986 (hereinafter called the Rules) and in consideration of such grants. I hereby individually and also with the intent of binding my successors in the office of the said cultural institution shall be bound by the following terms and conditions laid down in the aforesaid letter of Government and in the aforesaid mentioned rules namely 2(i) I further hereby undertake that if the said grant of Rs. .... is not utilized for the purpose for which it is sanctioned or a portion of the grant remains unspent, it shall be refundable within the period of contemplated in clauses (i) and (ii) aforesaid (Rules 17 and 19) of the above cited rules) in case the amount due for refund under this installment is not refunded within the period stipulated therein. I on behalf of the said cultural institution hereby agree that the said amount refundable under the rules shall be recoverable as a Public Demand under the provision of the Orissa Public Demand Recovery Act, 1952 (Orissa Act 1 of 1963). In witness thereof I on behalf of the said cultural institution sign this agreement of the date specified under the signature.

IN THE PRESENCE OF WITNESSES:  
WITH FULL ADDRESS WITH DATE: -

- 1.
- 2.

Signature of the Secretary

Principal Executive of ....(Seal)

(See Rule 172)  
FORM O.G.F.R. 7A

FORM OF UTILISATION CERTIFICATE FOR THE YEAR . . .

I hereby certify that the grant placed at my disposal at the disposal of . . . . . in the year . . . . . and the amounts available for expenditure during the said year are as follow:

- I. (a) Unspent balance to end of the year - Rs.  
 (b) Grant received during the year . . . . . - Rs.  
 (c) A.G.'s Authority No. . . . .  
 T.V. No. . . . . /dt.- . . . .  
 (d) G.O. No. . . . . /TC, dt.- . . . .  
 & designation of the sanctioning authority.

- II. Expenditure during the year . . . . .  
 (a) Out of unspent balance in 1 (a) above - Rs.  
 (b) Out of the grant referred to (b) - Rs.  
 Total - Rs.

III. Unspent balance to end of the year . . . . . - Rs.

2. I further certify that the Expenditure of Rs. . . . . shown an expenditure in the year . . . . . has been expended solely for . . . . . under my charge within the jurisdiction of . . . . . and for no other purpose and that the sum of Rs. . . . . (Rupees . . . . .) only shown as balance at the end of the year . . . . . is available for expenditure and no part of it has been diverted to other purpose. The amount of Rs. . . . . has been fully spent by . . . . .

3. I further certify that a list of works on which the expenditure of Rs. . . . . has been incurred and the amount on each has been prepared and is maintained in by office/in office of the . . . . .

Countersigned.

Signature of the grantee  
 Designation

**BANK AUTHORISATION LETTER**

I, Shri / Smt. \_\_\_\_\_, Secretary / President,  
 \_\_\_\_\_ (name of the organization) on behalf of my organization would like to receive the financial assistance disbursed by Odia Language, Literature & Culture Department, Government of Odisha on behalf of my organization electronically into my Bank Account details of which are given:-

Payee's Particulars	Details (to be furnished correctly)
Name of payee /organization as in Bank Account	
Address	
Pin Code	
State	
Telephone Number with STD Code	
Mobile Number	
e-mail Address	
Aadhaar Number (preferably linked with Bank Account)	
PAN Number (in favour of the Organization)	
Payee's Particulars	Details (to be furnished correctly)
Name of the Bank	
Bank Branch (Full address and Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	

Signature of beneficiary (in blue ink) \_\_\_\_\_

Name of beneficiary \_\_\_\_\_

Name of Organization to which associated \_\_\_\_\_

Date \_\_\_\_\_

**Confirmation of insertion / linking of Aadhaar number with Bank Account**

It is certified that: -

- (i) Account number and IFSC / MICR Codes have been verified by me and are correctly recorded above.
- (ii) The Account number of aforesaid account holder with branch of Bank indicated above has been linked with above mentioned Aadhaar Number and mobile number.

Signature of Manager / Bank's authorized official  
 of Bank branch maintaining the Account (in blue ink)

Date \_\_\_\_\_

(Seal)