

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No. 2282/F.,
TRY-GIA-0001/2014

Date 30.01.2015

From

**Shri B.K. Das,
Special Secretary to Government**

To

**The Additional Chief Secretary to Government/
Principal Secretary to Government/
Commissioner-cum-Secretary to Government/
EIC-cum-Secretary to Government/
Special Secretary to Government/
All Heads of Departments/
All Collectors.**

Sub: **Submission of Manual Bills for disbursement of salary for the month of January, 2015 to be paid in February, 2015.**

Ref.: Letter No.FIN-TRY-GIA-0001/2014-2215/F., dated 29.01.2015.

Sir,

In continuation of Finance Department letter cited above, I am directed to say that, in order to manage the disruption arising out of the failure of HRMS to prepare on-line salary bills, a contingency plan has been prepared as per the direction of Chief Secretary in consultation with General Administration Department to ensure timely disbursement of salary to the State Government employees for the month of January, 2015.

2. Accordingly, assistance will be provided to the Drawing and Disbursing Officers by the Treasury Officers and their staff as well as the Technical Personnel of CMGI deployed at the State Headquarters and District Headquarters to help in preparation and submission of salary bills. The deployment list and contact numbers of the Technical Personnel of CMGI is enclosed at Annexure- I & II.

3. The procedure for preparation of manual Pay bill for January 2015 is outlined below :

- i) The DDOs will download the soft copies of pay bill and schedules of last month from HRMS. In text editor, they will edit necessary changes and take print out of the bills & schedules and submit the same to treasury for processing in IFMS.*
- ii) The DDOs will download the soft copies of GPF/ TPF/NPS, Subscription and Advances schedule of last month from HRMS in EXCEL format. After making necessary changes in soft copies, they will upload the schedule in IFMS.*
- iii) In case the salary bill for the month of January, 2015 is as exactly as that of the month December, 2014, the salary bill of January, 2015 can be submitted to treasury online from HRMS.*

4. **Shri B.K. Das, Special Secretary to Government, Finance Department and Shri N.K. Sethi, Additional Secretary, General Administration Department** have been nominated as Nodal Officers to monitor preparation, submission of salary bills by the DDOs and clearance of these by the Treasuries. The **Treasury Officers** of the concerned Districts will act as Nodal Officers for the purpose. They will be **assisted by District Co-ordinators of CMGI** to help the DDOs in the preparation and submission of Salary bills.

4. **All District Treasuries/Special Treasuries/Sub-Treasuries as well as Drawing and Disbursing Officers are to work beyond office hours and function on holidays including Sunday i.e. on 1st February, 2015 till the salary bills are passed for payment on a priority basis. They are to expedite the process and ensure that all salary bills of January, 2015 received in the Treasuries are cleared by 4th February, 2015.**

5. The Helpline of the Directorate of Treasuries & Inspection, Odisha, Bhubaneswar i.e. **18003456739** and the HRMS Helpline No. **0674-2567210, 0674-2567110** may be accessed in case of any difficulty.

6. The DDOs of respective District Treasuries/Special Treasuries/Sub-Treasuries may be instructed to contact the concerned Treasury Officers/Sub-Treasury Officers to facilitate submission of manual salary bills and expedite processing of current salary bills. Advance action for preparation of salary bills for February, 2015 should also be taken up thereafter in order to ensure timely disbursement of salaries.

7. Drawing and Disbursing Officers may be instructed to attach top most priority for preparation and submission of manual salary bills.

8. This issues with the approval of Additional Chief Secretary to Government, Finance Department.

Yours faithfully,


Special Secretary to Government

Memo No. 2283 /F., Dt. 30.01.2015

Copy forwarded to Director of Treasuries & Inspection, Odisha. He is requested to issue necessary instruction to all the Treasury Officers for facilitating speedy disposal of salary bills and provide necessary support to the DDOs with assistance of the Technical Personnel of CMGI.


Joint Secretary to Government

Memo No. 2284 /F., Dt. 30.01.2015

Copy forwarded to the OSD to Chief Secretary for kind information of Chief Secretary.


Joint Secretary to Government

**Government of Odisha
General Administration (AR) Department**

No.: GAD-AR-ORPJ-0004-2013/ 2412 /AR, Bhubaneswar, dated the 30 January 2015

OFFICE ORDER

The following consultants of CMGI are hereby directed to assist the Departments / Directorates mentioned against their names for smooth preparation of pay bills for the month of January, 2015.

They are directed to report to the undersigned in every two hours about the progress.

Sl No.	Name of the consultant	Mobile Number	Department/HOD
1	ALOK KUMAR BEHERA	9040436102	H&UD, Steel and Mines, Energy, Excise, Handloom & Textile, Co-operation, School and Mass Education
2	PRASANT KUMAR MISHRA	9778188899	
3	ANUKAMPA SARANGI	9438447092	Directorate of Geology
4	BHAGIRATHI BEHERA	8599820645	Directorate of Mines, Directorate of Town Planning
5	BIBHUTI BHUSAN DAS	8018852119	Directorate of Economics & Statistics
6	DEBASMITA PATTNAIK	9861249558	Finance, Home, General Administration, Science and Technology, Higher Education, Works, OLA
7	MANAS KUMAR JENA	9437634989	
8	DURGA PRASAD MOHANTY	9438141378	R&DM, Planning and Co-ordination, MSME, Law, Industries, Commerce, Transport, Labour & ESI
9	KRUSHNAPRIYA DASH	8260770447	Water Resources, Agriculture, Sports and YS
10	MADHUSMITA KAR	9778448634	Public Enterprises, PG&PA, Parliamentary Affairs, Rural Development, I&PR, Tourism, Culture
11	PINKIRANI JENA	9237495869 7381493095	
12	MANOJ KUMAR NAYAK	9937505323	Director of IG (Prison),
13	NETRANANDA MATARI	7735458577	Directorate of Ayush, Director Health Service
14	PANKAJ CHAUHAN	9438558578	Health and Family Welfare, ST&SC, FS & CW, Commissionerate of Police
15	RASMIRANJAN SAHOO	9132055693 7205859973	Director Medical Education & Training
16	SHANTANU KUMAR MAHAPATRA	9439864356	Director Health Service (Nutrition / Leprosy / Tuberculosis)
17	SMRUTI RANJAN PRADHAN	9338671646	Gopabandhu Academy of Administration, Madhusudan Academy of Financial Management
18	SURESH KUMAR ROUT	9438733018	Panchayati Raj, F&ARD, Forest & Env., W&CD, E&TE&T
19	SMRUTI RANJAN SAHOO	9437668969	
20	SWAGATIKA SAHU	8658274705	Director of Textiles
21	TAPAS RANJAN SAHOO	8895761343	Lokpal, Election Commission, Arbitration Tribunal, Education Tribunal, Information Commission


 30.1.15
 Additional Secretary to Government

Memo No. 2413 /AR, dated 30 January 2015

Copy forwarded to OSD to Chief Secretary / PS to ACS, Finance for kind information of Chief Secretary and ACS, Finance respectively.


30.1.15
Additional Secretary to Government

Memo No. 2414 /AR, dated 30 January 2015

Copy forwarded to all Departments / Directorates for kind information and necessary action.


30.1.15
Additional Secretary to Government

Memo No. 2415 /AR, dated 30 January 2015

Copy forwarded to all person concerned for information and necessary action. They are directed to work for the above purpose in Sundays also and till completion of the process of preparation of Salary Bill.


30.1.15
Additional Secretary to Government

CMGI DISTRICT CO-ORDINATOR LIST

SL. No.	NAME	DESIGNATION	DISTRICT	E-MAIL ID
1	APURBA NANDA RAY MOHAPATRA	DISTRICT COORDINATOR	BALASORE	apurba.ray@hotmail.com
2	KSHITISH CHANDRA JUGADHRAMA	DISTRICT COORDINATOR	BHADRAK	khitu_1978@yahoo.com
3	NIRMAL KUMAR LENKA	DISTRICT COORDINATOR	MAYURBHANJ	nirmal_lenka@yahoo.com
4	SNEHARANJAN SAHOO	DISTRICT COORDINATOR	CUTTACK	sneharanjansahoo@gmail.com
5	SUDHANSU SEKHAR DAS	DISTRICT COORDINATOR	JAJPUR	ssd2412@gmail.com
6	DEBASIS DAS	DISTRICT COORDINATOR	JAGATSINGHPUR	debasis2021@gmail.com
7	JEETENDRA KUMAR SAHOO	DISTRICT COORDINATOR	KENDRAPARA	sahoojeetu@gmail.com
8	SAMAPIKA PRIYADARSINI	DISTRICT COORDINATOR	PURI	lizi_ezy@yahoo.co.in
9	SANTOSH KUMAR SARANGI	DISTRICT COORDINATOR	NAYAGARGH	santosh_ngi008@yahoo.in
10	PRAKASH CHANDRA MOHAPATRA	DISTRICT COORDINATOR	KHURDA	prakashmohapatra72@gmail.com
11	GUPTESWAR RATH	DISTRICT COORDINATOR	GANJAM (BERHAMPUR)	guprath_1234@yahoo.com grath_1979@yahoo.com
12	PRASANTA KUMAR SAHU	DISTRICT COORDINATOR	GAJAPATI	sahu.prasanta10@gmail.com
13	DIPTIKANTA NAYAK	DISTRICT COORDINATOR	PHULBANI	job_dipti@yahoo.com
14	SOMYA RANJAN SAHOO	DISTRICT COORDINATOR	BOUDH	soumya_sahoo1234@yahoo.co.in
15	PARHTA SARATHI CHAND	DISTRICT COORDINATOR	KALAHANDI	partha_chand@yahoo.co.in
16	RAJENDRA SAHU	DISTRICT COORDINATOR	NUAPADA	sahukudu@sify.com
17	SACHIDANANDA SAMANTARAY	DISTRICT COORDINATOR	KORAPUT	sachi_rsm@yahoo.com
18	NAREDRA KUMAR SASMAL	DISTRICT COORDINATOR	RAYAGADA	narendra_sasmal@yahoo.co.in
19	AKSHAY KUMAR PAL	DISTRICT COORDINATOR	NABARANGPUR	pal_akshya@yahoo.com
20	RAMAKANTA DASH	DISTRICT COORDINATOR	MALKANGIRI	rkdash1982@yahoo.com
21	CHITTA RANJAN SAHOO	DISTRICT COORDINATOR	ANGUL	chitta_sh@yahoo.co.in
22	SRIKANTA TRIPATHY	DISTRICT COORDINATOR	BARAGARH	onlysrikanta@yahoo.co.in
23	SUBHRANSU SEKHAR SARANGI	DISTRICT COORDINATOR	BOLANGIR	subhransu.saranghi@yahoo.com
24	BANALATA SAHU	DISTRICT COORDINATOR	DEOGARGH	bana_lata123@yahoo.co.in
25	SATYAJIT SAHOO	DISTRICT COORDINATOR	JHARSUGUDA	satyajit.ss@redifmail.com
26	HITENDRA MOHAPATRA	DATA ENTRY OPERATOR	KEONJHAR	hmohapatra_bapi@yahoo.com
27	SUPRAVA OJHA	DISTRICT COORDINATOR	SAMBALPUR	papuni_3@yahoo.com
28	RAMABALLAV PANIGRAHI	DISTRICT COORDINATOR	SONEPUR	pramaballav@yahoo.com
29	MINATI PATEL	DISTRICT COORDINATOR	SUNDERGARGH	minatipatel@yahoo.com
30	RITA BEURA	DISTRICT COORDINATOR	DHENKANAL	rita_beura@yahoo.co.uk

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8658694264
9937830589
9938567960
9132128896
9437356472
9861728634
9937694509
9861228458
9438189740
9437643680
9937590928
9437840825
9861884620
9861296486
9439276600
9438626106
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9658602296
9439488590
9439275459
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9438866673
9861166053